

MEETING MINUTES

Topic: Helmet Staff Team 4th Meeting

Date: Monday, October 29, 2018

Time: 5:30 pm –5:50pm

Location: Engineering Building Rm 314

Minutes recorded by Titus Yazzie

Meeting called by Dr. Trevas

Attendees: All members present with Dr. Trevas

Table 1. Record of meeting.

5:30 pm to 5:40 pm	Discussion of Client meeting <ul style="list-style-type: none">- Individual assignments for team- Team discussed meeting with client- Client wants to focus on data collection- Angular acceleration? Does not make sense, clarify with client-	EGR Rm 314
5:40 pm to 5:50 pm	Discussion of Individual tasks assigned <ul style="list-style-type: none">- Staff Team Meeting is led Dr. Trevas- MR Fluid is too heavy, maybe some foam?- MR Fluid soaked in foam- Ask Dr. Ciocanel about the foam- Race introduces airbag idea- The viscoelastic material only reacts passively	EGR Rm 314
5:50 pm to end	Plan for next meeting <ul style="list-style-type: none">- Do some research for each given task- New item action for each member by next staff meeting	EGR Rm 314

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Research airbag idea	Race	11/5/18	
Hands on experience with Arduino, accelerometer – ultra sonic for distance measurement	Omar	11/5/18	

Data of viscoelastic material to compare with	Mana	11/5/18	
Look up sensors to use and gather other data from sources to help with Omar	Fares	11/5/18	
Research electro-foam	Titus	11/5/18	

Next formal meeting: 10/31/18, Egr Building, 6:00pm
Next members responsible for agenda: Omar
and meeting minutes: Titus